

6 August 1981

MEMORANDUM FOR: Chief, Building Planning Staff
FROM : Administrative Staff, OPLA
SUBJECT : "Non-office Space" Survey

1. There is currently no "non-office" space belonging to the Office of Political Analysis.

2. We anticipate the requirement by 1987 of four (4) conference rooms approximately 400 sq. ft. each.

3. If additional information is required, please contact

Ext.

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ADMINISTRATIVE INTERNAL USE ONLY